Town of Watson – Planning Board – April 1, 2026

Members Present: Nettie Prusinowski, Judi Houppert, Nicole Black, Dan Root and Daryl Lehman Absent: None

Guests: Mary Misek, BW Hunt and Michelle Ward

The meeting opened at 6:27 PM. The agenda was reviewed by Nettie. It was accepted by motion made by Dan and seconded by Daryl. Yays: Nettie, Judi, Nicole. Nays: None

The minutes of the September 3, 2025 meeting were reviewed. Motion made by Nettie to accept minutes with minor changes and seconded by Judi. All in favor. Yays: Nicole, Daryl and Dan Nays: None

APPLICANTS: None

BUSINESS TO DATE: None

DISCUSSIONS:

Forms Review: Application for Site Plan Review and Special Use Permit Application were reviewed. Michelle Ward will make the recommended changes from the board. The forms will be reviewed again at the next planning board meeting.

Nettie will meet with Michelle at the Town of Watson Office next week to review and revise the Minor and Major Subdivision forms. These edits will be presented at the next board meeting for approval by the board.

New Training: It was requested by the county that we use the parcel tax ID number as our application number. The board discussed and decided we will include the parcel tax ID at the top of our applications along with our Watson application number.

Oath of office must be signed within 30 days of being re-appointed by the town board.

Public Hearings: The planning board is who determines the amount of time spectators get to talk during the public hearings.

Zoom Meetings: If you are attending a meeting via zoom at your house, the mall, etc. That space becomes a public meeting space and anyone that walks by is authorized to spectate.

Taking meetings in executive session: Must vote to go into executive session, document the reason for going into the session (very general explanation), vote to come out of executive session.

Board members are not authorized to discuss any board meeting information outside of the meeting in public. You can meet up with all board members in public but you cannot discuss planning board business matters.

Planning Board minutes must be uploaded within 2 weeks

Special Use Permits go with the property not the owner

A request was sent to Mike Hanno to provide the planning board with updated agricultural, flood plain and road maps for the town of Watson.

A formal request was made to re-arrange the tables for the planning board meeting.

Ward Daily: Ward is officially no longer the code enforcement officer. Ward's replacement is Benjamin Manning

ADJOURNMENT:
With no further business, motion made by Nicole and seconded by Dan to adjourn the meeting at 8:04pm. All in Favor: Nettie, Judi, and Daryl Nays: None

Minutes by Nicole Black, Planning Board Member

NEXT MEETING
May 6, 2026